



Parent/Teacher Club Volunteer Sign-up Sheet



“Many hands make light work”

Please consider volunteering your time to help make the school experience special for all students and to show your children that you are interested in their school life. Parents, grandparents, and other adult relatives and caregivers are welcome!

Volunteer’s Name: _____

E-mail: _____ Daytime phone # _____

Evening phone # _____ Best times to call: _____

Student(s): _____

Teacher(s): _____

I’m willing to help wherever needed and I’m usually available the following days/times: (please circle)

Monday Tuesday Wednesday Thursday Friday Mornings Afternoons Evenings

I would like to volunteer for a job that I can do from home, on my own time:

- Clipper:** Trim and sort box tops and labels; send in for monthly collection.
- Crafter:** Make and donate crafts to be sold at Santa Shop.
- Baker I:** Bake and donate treats for the Mom 2 Mom bake sale.
- Baker II:** Bake and donate treats for the Holiday Night bake sale.
- Decorator:** Decorate gift bags to be used to wrap presents at Santa Shop (bags supplied).
- Giver:** Donate items such as Holiday Night tree decorations, raffle prizes for Coney Night, and items for Coney Night gift baskets. Be creative—if you give it, we’ll find a use for it!
- Pitcher:** A very important job! Ask area businesses to donate raffle prizes for Coney Night.

I would like to volunteer for a specific event or committee:

- Box Tops and Labels:** Meet at school on monthly clip date to trim and sort labels.
- Yearbook:** Take pictures at events and field trips, during special projects, and on regular school days.
- Fun Run:** Wed. Sept. 30, outdoors. Pass out water and prizes or help with activities. Half-day shifts.
- Picture Day:** Wed. Oct. 14. Assist in gathering students by class and readying them for pictures.
- Carnival Game Night:** Fri. Oct. 16. Formerly Family Fun Night. A variety of help will be needed.
- Santa Shop:** Dec. 1, 2, & 3. Assist students with shopping, checkout, or wrapping. Half-day shifts.
- Holiday Night:** Wed. Dec 2. Help set up 1-4 pm; work a booth 6-7 pm or 7-8 pm; or help with cleanup 8-9 pm.
- Gift Baskets:** Help to assemble class gift baskets for Coney Night raffle.
- Coney Night:** Fri. Apr. 30. Work a ½-hour shift at food service, the raffle prize table, or another area.
- Coney Night:** Vendor table – Rent a table to promote your business or sell your craft or product.
- Teacher Luncheon:** Fri. May 7, 9 am – 2 pm. Decorate, be a lunch parent, serve meals, or help clean up.
- End-of-Year Picnic:** Wed. May 26, outdoors, 10 am – 1 pm. Help to distribute pizzas to classes.
- Field Day:** Wed. May 26, outdoors. Take class photos or tend the drink station. Half-day shifts.

I will do my best to attend the monthly PTC meetings. (See calendar for dates. Meetings are held in Ms. Gagne’s room in the main building and start at 7 pm.) If you can do just one thing, do this!

DON’T FORGET to volunteer for your child’s teacher as a lunch parent or a teacher’s aide. It helps the teachers and it makes your child’s day! Talk to your teacher for more information.

*Please Note: For the safety of our students, all volunteers must pass a background check before participating in student activities at the school.
Watch for background check forms to be sent home with your child.*