

Emergency Drills Report Form 2015 to 2016

Fire Prevention Act 207 Section 29.19 (as amended effective July 1, 2014) outlines the requirements for schools operating any of grades kindergarten to 12. The specific sections for Fire Drills, Tornado Drills and Lock Downs are listed below.

In addition, the following pertains to ALL DRILLS in Section 19 of the Act:

Sec. 19 (6) A school that operates any of grades kindergarten to 12 shall conduct at least one (1) of the drills required by this section during a LUNCH or RECESS period, or at another time when a significant number of the students are gathered but not in the classroom.

Fire Drills

Sec. 19 (3) A minimum of five (5) fire drills is required for each school year for a school that operates any of grades kindergarten to 12. Three (3) of the fire drills shall be held by December 1 of the school year, and two (2) shall be held during the remaining part of the school year, with a reasonable spacing interval between each drill.

Date	Time Drill(s) Conducted	# of Participants	Evacuation Time	Comments
9-10-15	9am	353 main	2:03	All evacuated safely – all evacuated safely – will make sure all rooms have evacuation map and classroom door are closed.
9-10-15	9:20am	181 church	3:03	All evacuated safely – will make sure all rooms have evacuation map and classroom door are closed
10/5/15	2:05pm	406 main	2:02	All evacuated safely
10/5/15	2:15pm	113 church	2:20	All evacuated safely
11/16/15	2:00pm	399 main	2:07	All evacuated safely
11/16/15	2:15pm	99 church	2:18	All evacuated safely
3/14/16	2:00pm	382 main	2:40	All evacuated safely – students were reminded not to talk during drills
3/14/16	2:20pm	122 church	1:49	All evacuated safely – students were reminded not to talk during drills

4/11/16	1:00pm	390 main	2:20	Drill conducted simultaneously with both buildings. All evacuated safely
4/11/16	1:00pm	126 church	2:13	Drill conducted simultaneously with both buildings. All evacuated safely. Students in the church building were reminded not to talk during drills
5/31/16	10:00am	361 main	2:00	All evacuated safely
5/31/16	10:15am	197 church	1:29	All evacuated safely

Tornado Drills

Sec. 19 (4) A minimum of two (2) tornado safety drills is required for each school year. At least one (1) of the tornado safety drills shall be conducted during March of the school year.

Date	Time Drill(s) Conducted	# of Participants	Response Time	Comments
10/20/15	9am	491	4m22s	All procedures followed correctly.
3/26/16	2pm	517	2.5 min.	All procedures followed correctly.


Lock Down Drills

Sec. 19 (5) A minimum of three (3) drills in which the occupants are restricted to the interior of the building and the building secured is required for each school year at a school that operates any of grades kindergarten to 12. At least one (1) of these drills shall be conducted by December 1 of the school year, and at least one (1) shall be conducted after January 1 of the school year, with a reasonable spacing interval between each drill (please refer to the Act for more info regarding these drills)

Date	Time Drill(s) Conducted	Drill Conducted By: (Initial/Identify)	Comments
10/2/15	2pm	Lenz/Bremerkamp	All procedures followed correctly - one door found unlocked - email reminder to staff will follow today.
1/26/16	2pm	Lenz/Bremerkamp	All procedures followed correctly - email reminder to staff to include lockdown procedures in sub plans.

4/11/16		12:25pm	Lenz/Bremerkamp	Lunch/Recess lockdown with grades on playground and grades 5/6 in lunchroom. Procedures followed though students needed reminders.

Huron Academy

 6, 2, 2016
 Administrator's Signature/Date

Please post this log on the Academy's website within 30 school days after the drill is completed and is maintained for at least three years.

Not later than September 15 of each school year, the chief administrator of a school shall provide a list of the scheduled drill days for the schools buildings operated by the school to the county emergency management coordinator.