

Emergency Drills Report Form 2017 to 2018 –Huron Academy – Metropolitan Parkway

Fire Prevention Act 207 Section 29.19 (as amended effective July 1, 2014) outlines the requirements for schools operating any of grades kindergarten to 12. The specific sections for Fire Drills, Tornado Drills and Lock Downs are listed below.

In addition, the following pertains to ALL DRILLS in Section 19 of the Act:

Sec. 19 (6) A school that operates any of grades kindergarten to 12 shall conduct at least one (1) of the drills required by this section during a LUNCH or RECESS period, or at another time when a significant number of the students are gathered but not in the classroom.

Fire Drills

Sec. 19 (3) A minimum of five (5) fire drills is required for each school year for a school that operates any of grades kindergarten to 12. Three (3) of the fire drills shall be held by December 1 of the school year, and two (2) shall be held during the remaining part of the school year, with a reasonable spacing interval between each drill.

Date	Time Drill(s) Conducted	# of Participants	Evacuation Time	Comments
9/14/17	9am	283	1:47	All procedures followed correctly.
10/16/17	1pm	270	2:20	Students needed to be reminded of “quiet during drills.”
11/15/17	12:50pm	275	2:09	All procedures followed correctly. Students were moved to a closer location due to weather conditions, however, they were far enough away from the building to be in a safe area. Teachers were instructed to NOT bring coats.
3/21/18	1:00pm	277	2:08	All procedures followed correctly.
5/31/18	9am	269	2:39	All procedures followed correctly. Staff was reminded to check classroom bathrooms.

Tornado Drills

Sec. 19 (4) A minimum of two (2) tornado safety drills is required for each school year. At least one (1) of the tornado safety drills shall be conducted during March of the school year.

Date	Time Drill(s) Conducted	# of Participants	Response Time	Comments
9/21/17	10am	291	3min.	All procedures followed correctly.
3/27/18	9am	249	1:30	Procedures were followed.

Lock Down Drills

Sec. 19 (5) A minimum of three (3) drills in which the occupants are restricted to the interior of the building and the building secured is required for each school year at a school that operates any of grades kindergarten to 12. At least one (1) of these drills shall be conducted by December 1 of the school year, and at least one (1) shall be conducted after January 1 of the school year, with a reasonable spacing interval between each drill (please refer to the Act for more info regarding these drills)

Date	Time Drill(s) Conducted	Drill Conducted By: (Initial/Identify)	Comments
9/7/17	2:00pm	P. Bremerkamp	All procedures followed correctly. Admin. will check on specific door locks.

10/20/17		12:00pm	P. Bremerkamp	Admin. checking on a telephone situation for drill alert.
2/28/18		2:00pm	P. Bremerkamp	Custodian will check on one lock for possible repair.

_____ Academy

_____/_____/_____/20__
Administrator's Signature/Date

Please post this log on the Academy's website within 30 school days after the drill is completed and is maintained for at least three years.

Not later than September 15 of each school year, the chief administrator of a school shall provide a list of the scheduled drill days for the schools buildings operated by the school to the county emergency management coordinator.