

## Emergency Drills Report Form 2023 to 2024 –Huron Academy – Utica Campus

Fire Prevention Act 207 Section 29.19 (as amended effective July 1, 2014) outlines the requirements for schools operating any of grades kindergarten to 12. The specific sections for Fire Drills, Tornado Drills and Lock Downs are listed below.

In addition, the following pertains to ALL DRILLS in Section 19 of the Act:

**Sec. 19 (6) A school that operates any of grades kindergarten to 12 shall conduct at least one (1) of the drills required by this section during a LUNCH or RECESS period, or at another time when a significant number of the students are gathered but not in the classroom.**

### **Fire Drills**

**Sec. 19 (3) A minimum of five (5) fire drills is required for each school year for a school that operates any of grades kindergarten to 12. Three (3) of the fire drills shall be held by December 1 of the school year, and two (2) shall be held during the remaining part of the school year, with a reasonable spacing interval between each drill.**

Date	Time Drill(s) Conducted	# of Participants	Evacuation Time	Comments/Conducted by:
9/12/23	12:45pm	451	1:05	All procedures followed correctly. J. Robinson
9/28/23	2:00pm	422	1:09	Procedures followed correctly. L. Lane
11/17/23	12:40pm	402	.58	Procedures followed correctly. L. Lane
2/7/24	1:00pm	422	1:52	Students and staff were evacuated quickly and protocols were followed. J. Robinson

## Tornado Drills

**Sec. 19 (4) A minimum of two (2) tornado safety drills is required for each school year. At least one (1) of the tornado safety drills shall be conducted during March of the school year.**

Date	Time Drill(s) Conducted	# of Participants	Response Time	Comments/Conducted by:
3/19/24	1:00	304	1:56	Procedures followed properly. J. Sobczak

## Lock Down Drills/

**Sec. 19 (5) A minimum of three (3) drills in which the occupants are restricted to the interior of the building and the building secured is required for each school year at a school that operates any of grades kindergarten to 12. At least one (1) of these drills shall be conducted by December 1 of the school year, and at least one (1) shall be conducted after January 1 of the school year, with a reasonable spacing interval between each drill (please refer to the Act for more info regarding these drills)**

Date	Time of Drill			Comments/Conducted by:
9/7/23	12:45pm			Procedures followed correctly. J. Sobczak
10/4/23	9:30 am			Excellent drill response L. Lane
12/8/23	9:00am			All procedures followed correctly and in a very timely fashion. L. Lane
4/16/23	11:15			Need to increase walkie access, but all other procedures correctly. L. Lane

\_\_\_\_\_ Academy  
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 Administrator's Signature/Date

